

MEETING MINUTES
Comprehensive Planning Committee
June 10, 2026

1. Call to Order
Gilly Hitchcock
2. Review and approval of previous meeting minutes.
Motion: Maryann Bergeron
Second: Betty O'Brien
Unanimously approved by the Committee.
3. Community Review Session Details:
September 9, 2026
5:00 - 7:00 pm: The first hour will be open house

Session Agenda:

What is a Comprehensive Plan
Approach to Formulating the Draft Plan
Key Findings of the Public Survey

Session Organization:

Commit to approximately 1 - 1.5 minutes per slide
Prepare handouts to be available/distributed at opening public session
Expected attendance discussion for preparation - we can anticipate Committee members, Town Manager, and members of the public (CV had 15 public members for their final plan review.)
Components of the Plan will be displayed on poster boards; we will use post it notes for participant engagement (Erica to provide)
Two to three open-ended questions per section to elicit important information from the community. Committee members will prepare draft questions for selection at our next meeting.

Objective: Input, Education, Feedback

How can people who attend, take a handout, provide us feedback after. Need an email address to provide feedback.

We will have a sign in sheet to obtain statistics on attendance and potential email address for future correspondence with attendees..

4. Next Meeting Date:
July 8, 2026
4:30 p.m. - 5:30 p.m.
5. Adjourn:
Motion: Stephanie Rushton
Second: Kristine LeBlanc