

**Kingfield Selectmen Meeting Minutes**  
**Monday March 2, 2026; 6:00 PM Webster Hall 38 School Street**

**Attendance**

**Municipal Officers:** Wade Browne, Kim Jordan, Chris Rushton, Hunter Lander

**Municipal Staff:** Leanna Targett (Town Manager)., Travis Targett (Wastewater Superintendent)

**Public:** Claudia Diller, Susan Davis, Mary Ann Bergeron, Jeffrey Maget, John Goldfrank, Tom Wiecek and Barbara Wiecek

**Via Zoom:** Danielle Mathieu

**Absent:** Morgan Dunham

Chairman Lander calls the meeting to order.

Selectman Browne makes a motion to approve the February 2<sup>nd</sup> meeting minutes as presented. Seconded by Selectman Jordan. All in Favor.

Selectman Browne makes a motion to approve the February 17<sup>th</sup> meeting minutes as presented. Seconded by Selectman Jordan. Motion passes. 3 to 1 abstain.

**Old Business:**

The first item is to discuss the culvert grant for West Kingfield Road, known as Lander Bridge. TM, Targett explains that she had asked at the last meeting if the board was willing to match the grant at 10% instead of the mandatory 5% as it may make for a better/stronger application. TM, Targett reminds the board that the cost for the concrete structure could be \$450-\$800,000.00 or more At 10% match would be \$45,000 to \$80,000.00. TM, Targett explains that it is still minimal compared to the total cost. TM, Targett explained that Wade had questioned why we could not do the process provided by Vortex to Geokrete the culvert instead as the cost was \$248,550.00. She says, I did not have an answer other than my understanding was that the grant may be for new infrastructure and not repair of old infrastructure. TM, Targett says I have since contacted AVCOG who is assisting me with the grant and is familiar with the grant process for an answer and reads what she received for a response. *“If the culvert is in disrepair, not sized correctly for the stream (the concrete replacement in Main-Land's plan is 3 ft wider), and does not allow for fish passage, adding a liner would not correct those issues (or be eligible for MIAF funding). Emily did not think it would be permissible and has not worked on a project like that. It does not seem like the best idea to decrease the size of the culvert by adding a liner, but I am unfamiliar with that stream. Could the town afford to do that without additional funding?”* TM, Targett asks how the board wishes to proceed. TM, Targett explains how competitive grants can be. Board agrees to proceed with the grant with a 10% match.

Next item of discussion is to discuss the engineering proposal. TM, Targett explains that she would like to move forward with the engineering plans for Maple Street, Cedar Street and Christen Road in an effort to be prepared for the bid process if it is decided that there is funding. Board reviews proposal and TM, Targett is instructed to move forward with plans.

**New Business:**

Review first draft of budget. TM, Targett explains that this is simply the first draft and could be changed in the two upcoming meetings before it is seen by the budget committee. Administration budget increase of \$28,233.00. \$28,233.00 from what was approved at Town Meeting for 2025-2026 or a \$11,510.00 increase from 2024-2025. Fire Department budget increase \$22,500.00 Public Works budget decrease of \$26,966.00. Wastewater budget has no increase to budget- TM, Targett says that she will provide a separate explanation. The Gray Water request will be the same. Transfer Station budget decrease for Kingfield of \$5,208.00. The total budgeted amount did not change; some lines were reallocated/changed the difference is due to an increase in revenue from DEMO. Kingfield \$135,072.00 to \$129,864.00 Municipal Services budget decrease of \$125,384.00. This decrease was street lighting, PTO funding, tree removal, waterline, painting office, and lower bond payment. Outside requests budget we do not have yet as they are due the first Friday in March. Caretaker budget increase \$710.00. Animal Control budget increase of \$200.00. TIF – guesstimated at this time. Until we receive the outside requests this is simply a guesstimate. Bottom line: DRAFT ONE Total DECREASE \$108,615.00 Last year we increased budget by \$516,411 which was a 23% increase. The board will review for future discussions.

TM Targett says as far as Wastewater Budgeting and User Rates are concerned. This year's total budget amount is the same as last year's, however after careful consideration the \$20,000.00 roll forward has been removed as a revenue for fiscal year 2026-2027. Also, we had previously planned for a 3-year step down in TIF revenues funding the wastewater budget. This increased the \$12,500.00 in budget to \$25,000.00. The \$20,000.00 and additional \$12,500.00 revenues must be made up by the rate payers. In order for this to happen we must increase both residential and commercial rates. In order to reach the necessary revenue for budget: Residential homes will increase from **\$80.50 per EDU per quarter to \$94.50**. This will provide **\$84,861.00** in revenue. 1 EDU will increase \$56.00 for the year. Commercial buildings will increase from **\$1.50 per quarter per 1,000 gallons to \$2.90 per 1,000 gallons per quarter**. The \$250.00 flat rate per quarter will remain the same. This will provide **\$101,414.00** in revenue. \$1.40 increase per 1,000 gallon per quarter. I.e: 5,000 gallons is currently billed \$257.50 and would increase to \$264.50 quarterly or \$1,030.00 to \$1,058.00 yearly. (5 x .1.40 = \$7.00) TM, Targett says keep in mind we lost commercial revenue with the sale of 368/369 Main Street to Hammond Lumber Company in the amount of \$2,584.00 and we lost some revenue from a few commercials being changed to residential. I.e: Kim Roberts apartments becoming residential homes.

### **Town Manager Updates/Discussion:**

TM Targett says that she has been working on budget. She would like to read an email received by the Town Attorney on a change in the law. *“Although the Right to Know Law itself does not provide a public right to participate in public proceedings, a separate, newly enacted law, effective September 24, 2025, now mandates that practice for meetings of the municipal officers (i.e., select board and town/city council). Title 30-A MRS § 2608 now requires a **“reasonable opportunity for public comment” be provided on “matters addressed by the municipal governing body at any regularly scheduled public meeting of the municipal officers.”** Although most towns and cities already provide for public comment periods during their select board and council meetings, this law now obligates all municipalities to do so. This law does not apply to subcommittee, special, or emergency meetings of the municipal officers, nor does it apply to other municipal boards, such as planning boards and board of appeals. The public’s right to comment pursuant to this law is limited to “regularly scheduled” municipal officer meetings only. Moreover, public comment is only required for “matters addressed” by the municipal officers at the regularly scheduled meeting in question. This new law also preserves the right of the municipal officers to adopt and enforce*

*reasonable standards governing public comment.*” TM, Targett says, I read this to the board as a pat on the back - I am proud that this is exactly the practice we have been operating by. We allow public comment for any items listed on the agenda (not new items).

**Selectmen Discussion:**

Selectman Jordan explains that the recent Winter Festival was a big success. They have discussed possibly changing the date next year to the beginning of February break so that they are not competing with basketball playoffs.

**Public Comment/Other (not for new business):**

John Goldfrank asked if there was a bond needed for road repairs. Selectman Browne says it all depends on what we get for plans and bids. John asked if there was a hurry to fix the West Kingfield Road culvert. Selectman Browne says no. John says we get \$70,000.00 for a lease agreement with Poland Spring that goes into surplus that many do not realize. The Town of Eustis gets \$125,000.00 from the Kibby project and they put right in the town report how it goes to lower taxes. John says he understands that we like to keep a million in surplus but feels that we could take more to lower the mil at commitment time. He also wonders if we should talk to a financial advisor to put some of the funds into CDs. TM, Targett explains that some of the reserve accounts are in CD's already however she will reach out to the bank to further the conversation.

Further public discussion was about printing town report, how selectmen are paid, why the municipal body reduced the amount given to FABA which was TIF dollars and the future enforcement of transfer station stickers.

Selectman Browne makes a motion to adjourn meeting. Seconded by Selectman Rushton. All in Favor.

*\*The minutes provided above are a summary. The Town meets record management requirements and retention schedules by maintaining permanent records of electronic recordings of meetings to satisfy the requirements of §403-A. Minutes by Leanna Targett.*