

Kingfield Comprehensive Planning Committee Meeting Minutes  
November 25, 2024 at 6:00pm  
Webster Hall

Committee Members Present:

MarryAnn Bergeron, Barbara (Gilly) Hitchcock, Taylor Jordan, Stephanie Rushton, Sacha Gillespie, Polly MacMichael

Others Present: Leanna Target, Travis Target, Erica Buffkins (AVCOG)

The meeting was called to order by Leanna at 6:00pm.

First agenda; no changes were made.

The Committee Members introduced themselves. A motion from Stephanie Rushton to elect Gilly Hitchcock as Chair; 2nd by MaryAnn Bergeron. All in favor. A motion from Polly MacMichael to elect Mary as Vice Chair; 2nd by Gilly. All in favor. An additional motion by Polly to elect Sacha Gillespie as Secretary; 2nd by Stephanie. All in favor.

Erica Buffkins, the Land Use Planner from AVCOG introduced herself to the Committee and provided information on her role within the Comprehensive Planning Committee and fielded miscellaneous questions from the Committee about the CP process and first steps. Public involvement was also discussed and ways in which the Committee could most proactively involve the community for their input on the future of the Town.

The Committee agreed to begin meeting the 2nd Wednesday of each month, beginning January 8th (skipping December due to busy schedules). Meetings will commence at 4:30pm and adjourn by 5:30pm, unless additional time is required, where meetings will adjourn no later than 6:30pm.

Homework! The Committee agreed that Leanna and Erica will generate an email 12/11 to support the Committee to begin the process of working on a chapter (individually or collectively) of the CP. The Committee will read the current CP, make notes, and via email decide the chapters to update. Progress on those details will be shared at the January meeting.

A motion to adjourn the meeting at 7:03 pm was made by Polly; 2nd by Gilly. All in favor.

Respectfully submitted,  
Sacha Gillespie  
Secretary