

Kingfield Selectmen Meeting Minutes
Tuesday, February 20th, 2024; 6:00 PM Webster Hall 38 School Street

Attendance

Municipal Officers: Wade Browne, Morgan Dunham, Kim Jordan and Hunter Lander

Municipal Staff: Leanna Targett (Town Manager), Travis Targett (Wastewater Superintendent)

Public: Dee Menear, Sue Davis, Terry Coffin, Jeff Maget, Henry Williams, Steve Yates, Chris Rushton

Via Zoom: Danielle Mathieu, Karyn Varney

Absent:

Chairman Browne calls the meeting to order.

Board reviews meeting minutes from February 5, 2024. Selectman Dunham makes a motion to accept minutes as written. Seconded by Selectman Lander. Motion passes 3 to 1 abstain.

Old Business: None

New Business:

The board reads letter from the Town Attorney who has notified the board that she will be terminating the agreement she has effective August 1st. Board discusses and asks TM Targett to ask that she reconsider.

The board agrees to review the draft RFP for legal services. This will be discussed in March if necessary.

Board reviews a new public participation policy and brochure. Selectman Dunham notes some minor changes she would like to see. TM Targett will make changes and bring back to the board for possible acceptance at the next scheduled meeting in March.

Board reviews the audit report letter. TM Targett indicates that it is the same letter where the auditor recommends management oversee finances. The one item that the town needs to improve on is balancing the checkbook in a timely manner. TM Targett reminds the board of the changeover in staff which lead to this issue.

Town Manager Updates/Discussion: None

Selectmen Discussion:

Selectman Jordan states that the winter festival was successful with over 200 people in attendance. She states that there were a lot more children this year. There were no complaints from anyone, and everyone seemed to have a lot of fun.

Chairman Browne states that the snowmobile breakfast was held the day following the winter festival which was successful and had just as many people. Chairman Browne asks when the office hours will be changed back. TM Targett indicates that this was done the first of February.

Chairman Browne wishes to thank Henry for his many years of service with the town as he will be retiring the beginning of March. He has also heard that the new staff member Kyle Nees has been trained in the sidewalk machine and at the Transfer Station by Travis and is working out well.

Other:

Sue Davis would like to provide an update on the Planning Board. They have been working hard to get the sign ordinance ready for the town meeting and they are also working on another contract zoning application that would also go to a town meeting vote. Sue says some of us are working every day. We will have a lot before the board at the beginning of April.

Chairman Browne reminds the board that budget season is upon us, and the board will be busy with that.

Selectman Lander moves to enter into Executive Session pursuant to Title 1 M.R.S.A. § 405 (6) A. Discussion with Town Manager or consideration assignment/duties of an individual. Seconded by Selectman Dunham All in Favor.

There are no motions made following executive session.

Selectman Lander makes a motion to adjourn. Seconded by Selectman Dunham. All in Favor.