

Village Enhancement Committee

Date: Wednesday, November 8, 2023
Location: Webster Hall
Time: 5:00-6:30
Topics: East River Project, Tree Canopy Project, Utility Box Art Project, Town sign installation, Benches, Bulletin Board options, Banners
Present: Sue Davis, Jan Royall, Judy Lewald, Claudia Diller, Melissa Hoisington, Jess Beers
Absent: Katherine Donnelly,

- Approval of October 11, 2023 minutes: Melissa moved to approve, Judy seconded. All in favor.
- Approval of agenda
- Jan took care of organizing binders for more efficient access to materials.
- **East River Project update:** Sue has sent a letter to Rhobe Moulton of the MaineDOT design team for movement of the guardrail to allow for parking. Rhobe responded and has sent on our request.

Jan gave a historical overview of the project in regards to permits. There are still questions regarding what permits are, or are not, needed.

Action item: Jan and Sue will go back to Billy Gilmore and Leanna for clarification of what may be missing.

The selectboard will need to be asked for approval of funds to complete the project.

Claudia asked about the possibility of adding a crosswalk at the opening to help in slowing traffic at the area.

- **Tree Canopy Project:** Sue has scanned the documents and it appears that Kingfield is responsible for 100% of any landscaping costs of the DOT road project.

Robin has offered to help with the state tree canopy grant.

Action item: Jesse and Sue will meet with Robin to see what is needed.

- **Utility Box Project:** Jesse is in contact with Bailey. Bailey has begun her box. She will complete the work in the spring. She will be paid when the work is complete. Patty Thomas will be contacted via email to confirm if she has been paid.

- **Town Sign Installation:** Everything is ready. Dan Davis is waiting on the town crew for a time to install. They may not be installed until spring.
Action item: Sue will check in with Leanna about when and where the signs will be placed.
- **Benches Project update:** Space should be left on the side of each bench for a wheelchair to make them handicap accessible. We must ask for landowner permission before placing the benches.
Action item: Judy and Melissa will speak to Leanna about forms for landowner permission. Is the VEC or the town responsible for asking permission?

Leanna will order and pay for the benches and they will be installed by the town.

- **Bulletin Board Options:** “Kingfield Town News” Town committees will be responsible for posting information. One location will be at Mainely Provisions in the entry lobby. The board will be specific to town news so the general public will not post on this board. There will be another board for community news/events. Claudia will get approval at locations before getting pricing. Dean Stanley, the postmaster, is on leave so she has not been able to discuss the project with him for a second location. The boards will be wooden frames.
Action item: Claudia will get permission from the locations.
- Other items / future projects:
 - Jan discussed banners to hang on the lamp posts. We have 6 pairs. Historical images were proposed in sepia tone.
 - An old style pump to be installed at the watering trough for watering the flowers.
 - Locations for electric car charging stations.

Jan motioned to adjourn, Judy seconded. All in favor.

Next meeting will be Wednesday, December 13, 2023 @ 5:00 pm at Webster Hall
Respectfully submitted by Melissa Hoisington, committee secretary.