

20221020 APPROVED Kingfield Utility Advisory Committee Meeting Notes

Meeting Details

Date	10/20/2022	Time	5:00 PM - 6:16 PM
Reference / Resources	Meetings to be held at Webster Hall, 38 School Street.		

Attendance

Name	Present	Absent	Name	Present	Absent
Bobby Brown	X		Suzanne Dunham	X	
Peter Manning	X		Niki Woodhouse (notes)	X	
Dan Davis		X			

Agenda / Discussion Items

Topics
<p><u>Last Meeting(s) Notes</u> The September meeting notes were reviewed. Peter motioned to accept meeting notes as provided, Suzanne 2nd, all in favor.</p> <p><u>Prioritized list</u> Suzanne reported that she did ask Leanna if WW had a prioritized list of needs. The answer was now, and that would be great, but for a grant to cover the cost we would need an Engineer to create the list. To start, Travis was hoping for a drone, but that's \$50,000. Susanne asked if the capstone project could create one. Bobby is meeting with the capstone project group Monday to talk about the project.</p> <p><u>Discussions outside of scheduled meetings</u> The group talked a bit about this past Sunday's meeting with the UM students, and the lack of clarity in terms of what we can, can't, should and should not do. Niki voiced frustrations around not being allowed to communicate with one another or people like the UM students outside of the monthly meetings, or via email in general. Sue Davis shared that she often discusses planning board matters with other members outside of meetings and could not imagine not being able to do so. Suzanne and Niki both feel it would be good to have another conversation with the town to get clarity.</p> <p>Is official</p> <ul style="list-style-type: none"> ● 5 engineering students ● In October they will contact Bobby for the first meeting, to set it up. The team has named themselves "Wet Rocks Engineering" ● By the end of October they will have set up and visited Kingfield. ● Note: once this capstone partnership is official, we should consider talking with Leanna about a budget to feed this group during their visit. <p><u>Billing Related</u> Bobby asked about our current/latest operating expenses. Right now we are raising enough money to cover them. Expenses are roughly \$84,000 per year. Peter described a few different billing scenarios based on usage and the revenue needed to at least cover operating expenses.</p> <ul style="list-style-type: none"> ● If we were to charge \$99 per quarter for users under 6000 gallons, and then \$12 per each additional 1000 gallons, that would generate just over \$25,000 per quarter. <ul style="list-style-type: none"> ○ These projections are only based on the last quarters usage however, and more calculations need to be done going back several quarters. ○ 96 out of 191 customers used less than 6,000 gallons last quarter. ○ There was one customer that would have been billed over \$1000 under this new billing scenario. <p>One question asked was what happens when usage is extreme? Peter shared that if there's an accidental leak the Water District provides abatements. We also talked about some sewer districts that will adjust billing for scenarios where water is coming into homes but not getting into the septic systems (watering logs, gardens, pools, etc)</p> <p>Bobby paused to clarify (for those observing the meeting) that we are only experimenting with possible billing models and are not yet ready to recommend any.</p>

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Susanne asked to confirm that we really only need \$84,000, not \$100,000. Bobby agreed that the current operating expenses are only \$84,000 but generating only that revenue does not build cushions needed for future needs.

The group then looked at what is available from the TIF for wastewater. We believe it's \$515,000 total and that \$302,000 has been used.

Next steps to further develop billing scenarios:

1. Peter will connect with the software vendor to enable the needed report, to be able to parse out wastewater customers.
2. Peter will run his current model using six (6) quarters of data, not just 1 (one), to compare results.

UM Capstone Project

Bobby asked what we should be sharing with the students. The group discussed and agreed to share any and all content we have and can get our hands on. We will do that by creating a Google Drive folder to share a copy of that content with project members.

1. The entire binder in digital format
2. All other documents given to the committee sense

Niki shared that she downloaded several of the WW plans from the registry and that they are in the Google Drive.

The next meeting is scheduled for 11/17 at 5 PM. We might be able to get together with the students on 11/2 at 5 PM or 11/3 at 5 PM. Bobby will let us know so we can share that information out broadly.

Peter motioned that the meeting be adjourned, Susanne 2nded, all in favor. Meeting ended at 6:16 PM

Next Meeting

Next Meeting Date:	11/17/2022 5:00 PM
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