

## Kingfield Selectmen Meeting Minutes

Monday, February 21, 2023; 6:00 PM Webster Hall 38 School Street

### Attendance

**Municipal Officers:** Morgan Dunham, Walter Kilbreth, Wade Browne, Polly MacMichael, and Hunter Lander

**Municipal Staff:** Leanna Targett (Administrative Assistant); Travis Targett (Wastewater Superintendent)

**Public:** Heid Murphy, Annie Twitchell, Claudia Diller, Kim Jordan, Richard and Judi Hawkes, Clay Tranten, Mike Young, Jim Boyce, Karyn Varney, Adrianna Morse, Henry Williams, Tom Hildreth, Jeff Maget, Lori and Chris Ketchopulos, Kathy Houston, Mark Green William Jeffries, Rob MacMichael,

**Via Zoom:** Penny Hall

**Absent:**

Chairman Dunham calls the meeting to order.

Meeting minutes from February 6, 2023, are reviewed by the board. Motion to accept meeting minutes as written by Selectman Kilbreth. Seconded by Selectman Lander. All in Favor

**Old Business: None**

### New Business:

Chairman Dunham recognizes Kingfield Quad Runners to discuss a permanent access of Rt 27. Mike Young says that the ATV club is asking for permission for a permanent route that would be on Main Street from the sled shed to Commercial Street. He says they have checked with the warden and the sheriff's department, and they have seen no issues there. We would maintain the 25mph. We would pick up an additional 19 signs/business and would travel with the normal flow of traffic. Selectman Browne says he thinks it is a great idea. Mike says there hasn't been any issues the past two years that they have used this route when the construction was going on and feels that it may help slow down traffic. Selectman Kilbreth asks if DOT needs to make the decision. Chairman Dunham has no problem with the new proposal. Selectman MacMichael says in the preface she doesn't have any problems either with this, but she would like for people to understand that we may have unintended consequences such as noise. This may be a concern for other businesses. ATV's are mentioned five times in the comp plan with snowmobiling/hiking/biking so this should come with consideration. Mike Young says that there were no issues with noise the past two years. There has not been any noise pollution. Selectman MacMichael asks if the goal is to increase usage. Selectman Dunham says if it is an issue we can discuss again. Annie Twitchell asked how many miles this request was for. Mike Young says 1.5 miles. Selectman Browne makes a motion to allow the ATV club to continue as they have been doing with direct access to Route 27. Seconded by Selectman Kilbreth. All in Favor

The next item of business is to hear from Clay Tranten as the Planning Board Chair to discuss changes to Ordinance. Clay explains that one new item is a contractual part which partners with the employee housing it is called Contractual Zoning. Another item is bringing the Comp Plan into the ordinance which we have done in five different places. The other item is the lighting ordinance – internal lighting with signs. The ones we have now would be grandfathered but to move forward we need the ordinance to state what is not allowed, We also updated a lot of redundancies and some language, all while reducing it 3 ½ pages. The plan is to have three articles at the Town Meeting. Richard Hawkes provides the board

with a handout that has questions and answers about contract zoning that the town of Kingfield was fortunate to have Carrabassett Valley attorneys review. Richard says the final approval of the contract zoning is a town meeting vote so depending on applications there could be a need for a special town meeting. The selectmen are reminded of the public information on March 7<sup>th</sup> and the Public Hearing on the 14<sup>th</sup>.

Board review appointment to Budget Committee for Julie Swain. Selectman MacMichael makes a motion to approve the appointment. Seconded by Selectman Kilbreth. All in Favor.

#### **Administrative Assistant Updates/Discussion:**

AA, Targett says she doesn't have any updates other than what is listed, First Draft of 2023-2024 budget to be reviewed at March 6<sup>th</sup> meeting and Supervisors in attendance at March 6<sup>th</sup> meeting.

#### **Other:**

Chairman Dunham asks for any other. Selectman Browne is concerned with the posting of town roads as this needs to be done sooner than later so that our roads are saved from any additional damage. Selectman MacMichael says she was on the site to register her vehicle but the link doesn't work. AA, Targett explains that the town has not received the necessary program from BMV to allow this even though there has been numerous contact. Selectman MacMichael also noticed the job listing for code officer still on the site. AA, Targett says she had removed it from the employment screen but she will check to see if she had it listed elsewhere and will remove immediately. Selectman MacMichael asked if anyone attended the community resiliency workshop. Selectman Browne said he did and it was interesting. There are handouts for everything that was discussed. Selectman MacMichael asks if there are any updates with the VEC and a town sign. AA, Targett says she does not know at this time and has not received minutes. Selectman MacMichael asks if there has been any follow up on a sign for depot street parking. Selectman MacMichael asks what the update is with CMP lights. AA, Targett says there was changeover in staff and she has been waiting for someone to reach out when they are staffed, trained and ready. Selectman MacMichael asks about committee minutes. AA, Targett says she will follow up again on these. Selectman MacMichael says when she was pursuing the comp plan she noticed something about the town admin and a review committee or an ad hoc and wonders if we should put something together to help facilitate these changes – maybe a mentor or consultant. The board agrees to discuss further at an upcoming meeting.

The board agrees to hold work sessions after board meetings until further notice. First will be Labor Policy and then Roads.

Board recesses meeting to begin a Labor Policy Work Session.

Following the work session, a motion is made by Selectman Kilbreth to accept the PTO policy as described. Seconded by Selectman Lander. All in Favor.

Selectman Kilbreth makes a motion to adjourn the meeting. Seconded by Selectman Lander All in Favor.