

Kingfield Selectmen Meeting Minutes

Monday, November 7th, 2022; 6:00 PM Webster Hall 38 School Street

Attendance

Municipal Officers: Morgan Dunham, Walter Kilbreth, Wade Browne and Hunter Lander

Municipal Staff: Leanna Targett (Administrative Assistant); Travis Targett (Wastewater Superintendent)

Public: Susan Davis, Henry Williams, Jeff Maget, Kim Jordan, Fred Nichols, Terry Coffin, Annie Twitchell

Via Zoom: Andrea Fenwick

Absent: Polly MacMichael

Chairman Dunham call the meeting to order.

Meeting minutes from October 18th, 2022, are reviewed. Motion to accept meeting minutes as written by Selectman Browne. Seconded by Selectman Kilbreth. All in Favor.

Chairman Dunham decides to change the agenda to hear from those in attendance first. She recognizes Fire Chief Fred Nichols to discuss coverage of Salem Twp for County and determine cost associated with services. Fred indicates that it would be approximately 2 ½ miles of additional area to cover with a few side roads. This is from the Freeman line to the bridge in Salem. He has figured it takes \$800-\$1,000.00 on average to respond with trucks and staffing on a call especially if the ladder truck is needed. Fred says he would like the board to think about staffing the fire department soon. Kingfield already signed a contract for part of Freeman and now possibly Salem so it may be time to investigate a staffing model. Other towns are doing it and maybe something could be done regionally. Perhaps per diem staffing. He is good with signing a mutual aid agreement with the county for Salem Township and believes the cost to be \$20,000.00 which may be a bit high, but no one really knows how many calls the current Salem fire department responded to. We currently receive \$10,000.00 for Freeman. Following further discussion Selectman Browne makes a motion to assist Salem Township with fire protection services and to send a cost to the county to provide those services at the recommended \$20,000.00. Seconded by Selectman Kilbreth. All in Favor.

Old Business:

Board reviews the contract with Chase's on hay fields. AA, Targett indicates that there were a few spelling errors that had been corrected and that the renewal clause had been changed so both parties were able to review within three years and not wait the full five due to the amount of money the chased would be investing in the fields to be considered organic. Selectman Browne states that he would like to not see the big bundles of hay left in the field if possible. It was agreed that it would not be written into the contract however AA, Targett would mention this to the Chases. Selectman Kilbreth makes a motion to sign the contract. Seconded by Selectman Browne. All in Favor.

Board reviews the suggestions for town manager meeting dates. The board agrees to have a public information January 3rd and to hold the special town meeting January 17th. Both nights are scheduled for Selectmen meetings.

Board reviews the changes to Procurement Policy. AA, Targett indicates that the surety bond requirement was added and attached, the \$500,000.00 clause was added and that verbiage working

days was added to the 10 days for bid acceptance. Selectman Kilbreth makes a motion to accept the updated policy. Seconded by Selectman Browne. All in Favor.

The next item of business is to follow-up on blowing snow in river/centennial bridge clean-up. The board reads the email provided by AA, Targett with DEP's response to the town blowing snow in the river. "The DEP considers the blowing of snow from a bridge to be a *de minimis* discharge not requiring a permit. The public may have a different perception and will likely complain to either the Town or the DEP when dirty snow is being blown into the river." The board discusses that this area is used by pedestrians to cross over however are concerned with the liabilities. Following additional discussion, it is agreed that the town will help DOT maintain if able to do so. However, the board is not willing to sign a contract with DOT to take over this responsibility.

New Business:

Board reviews the renewal liquor license for Rolling Fatties. Selectman Browne makes a motion to accept as presented. Seconded by Selectman Lander. All in Favor.

Review/accept renewal liquor license for Longfellow's Restaurant. AA, Targett indicates that the only change is with the drawing. They have added an outside seating area for events. The board discusses events and has some concern about location as this may need to be discussed further. Selectman Browne makes a motion to accept as presented. Seconded by Selectman Lander. The vote passes 3/1.

Board review abatement and supplementals for taxes. Selectman Browne makes a motion to accept as presented. Seconded by Selectman Kilbreth. All in Favor.

Review supplement for wastewater billing. Selectman Browne makes a motion to accept as presented. Seconded by Selectman Kilbreth. All in Favor.

Administrative Assistant Updates/Discussion:

AA, Targett says the only thing she has is a reminder that tomorrow is voting - General Election from 8 am to 8pm.

Other:

Chairman Dunham asks for any other. Board discusses streetlights. The board agrees to remove all streetlights on Main Street where there are sidewalk lights located. Motion made by Selectman Browne to move forward with this. Seconded by Selectman Kilbreth. All in Favor. Chairman Dunham asks Wastewater Superintendent Travis Targett if the electrical work was successful. Travis says yes, it was a direct burial. Sue Davis is recognized. She indicates to the board how important the walkway on the centennial bridge is to her and many others and feels it is very important to maintain.

Selectman Browne makes a motion to adjourn the meeting. Seconded by Selectman Kilbreth. All in Favor.